

APPEALS

1. Written request for appeal shall be filed with Director, Little Buns, Inc. at 423 Ransdell Road, Lebanon, IN 46052 no later than fifteen (15) calendar days from the date the appellant received notice of action.
2. The appellant may refute the charges contained in the notice of action in written documentation to the Review Panel. Written documentation must be filed with the Review Panel at 423 Ransdell Road, Lebanon, IN 46052. Written documentation must be filed with Review Panel no later than thirty (30) days after the appellant received notice of action.
3. Any information on which the Serious Deficiency action was taken will be available to the appellant for inspection if requested.
4. Within sixty (60) days of the Sponsor's receipt of request for review, the Review Panel shall inform the Sponsor and the appellant of the determination of the review.
5. The Review Panel shall make a determination based on information provided by Sponsor and the appellant, and on program regulations.
6. The Sponsor's action shall remain in effect during the appeal process.
7. The determination by the Review Panel is the final administrative determination to be afforded to the appellant.